



DESTINATION  
**PANAMA CITY**  
FLORIDA

## REQUEST FOR PROPOSALS

Bid No: 20220406  
Start Date: April 11, 2022 (9:00AM)  
End Date: May 16, 2022 (2:00PM)  
Facilitator: Jennifer Vigil

### **Request for Proposal: 20220406 Grant Writing and Administrative Services**

Notice is hereby given that Destination Panama City (Panama City Community Development Council, Inc) is issuing this request for proposal(RFP) to solicit competitive sealed bids from professional grant writing and administrative professional contractors that are interested in providing their services for Destination Panama City's varied efforts in product development initiatives within the city limits of the City of Panama City, Florida. Product development initiatives include, but are not limited to: St Andrews School Creative & Cultural Initiatives and Sports Tourism Development. Links to related reports here:

[St Andrews School Creative & Cultural Initiatives](#)  
[Sports Tourism Development Strategic Study](#)

All bids are solicited and shall be made pursuant to the Destination Panama City (PCCDC) Purchasing Policy Manual. All bids will be evaluated in accordance thereof. The Destination Panama City (PCCDC) Purchasing Policy Manual is on file at the President & CEO Office of Destination Panama City (PCCDC), 101 West Beach Drive, Panama City, FL 32401

It is the intent and purpose of Destination Panama City that this RFP promotes competitive selection. It is the bidders' responsibility to advise the President & CEO of any language, requirements, etc., or any combination thereof, which inadvertently restricts or limits the requirements stated in this RFP.

Notice shall be posted on the DestinationPanamaCity.com website and can be obtained by request via email from [Jennifer@DestinationPanamaCity.com](mailto:Jennifer@DestinationPanamaCity.com)

SUBMIT BIDS TO: Jennifer Vigil, President & CEO  
101 West Beach Drive  
Panama City, FL 32401

ALL BIDS MUST BE RECEIVED BY 2:00PM, MAY 16, 2022  
BIDS WILL BE OPENED PUBLICLY AT 2:15PM, MAY 16, 2022

Destination Panama City reserves the right to reject any one or all proposals, or any part of any proposal, to waive any informality in any proposal, and to award a contract deemed to be in the best interest of the organization.